



## **OXFORD COLLEGE**

**Company Number: 14552808**

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**Date: 21 May 2025**

# **TERMS AND CONDITIONS**

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### **1. INTRODUCTION**

These Terms and Conditions outline the rules, obligations, and rights governing the relationship between Oxford College Ltd and its students, website users, applicants, and other service beneficiaries. By accessing our services, enrolling in our courses, or using our website, you agree to abide by the terms set out in this document.

### **2. DEFINITIONS**

- "College", "we", "us" and "our" refers to Oxford College Ltd.
- "Student" or "you" refers to anyone enrolled or intending to enrol in a course.
- "Services" refers to teaching, administration, website access, and support functions.

### **3. ELIGIBILITY AND ADMISSIONS**

- Applicants must meet the entry criteria for the course or qualification.
- The College reserves the right to decline applications at its discretion.
- Enrolment is confirmed only upon receipt of payment and documentation.

### **4. COURSE DELIVERY**

- Courses may be delivered on campus, online, or in blended formats.
- The College reserves the right to modify course content, delivery methods, schedules, and staff assignments.
- Every effort is made to maintain continuity and fulfil advertised course objectives.

### **5. FEES AND PAYMENTS**

- Full or agreed-upon payment must be made prior to the start of the course.
- Payment plans must be honoured according to agreed schedules.
- Non-payment may result in suspension, withdrawal, or withholding of certification.

### **6. CANCELLATION AND WITHDRAWAL**

- Students may withdraw by submitting a written request.
- Refunds are processed in line with our Refund Policy.
- The College reserves the right to cancel or postpone courses with insufficient enrolment or due to unforeseen circumstances.

### **7. INTELLECTUAL PROPERTY**

- Course content, materials, and documentation are owned by the College or its licensors.
- Students may use materials for personal, educational purposes only.
- Reproduction or distribution without permission is prohibited.

#### 8. STUDENT CONDUCT

- Students must comply with all college policies including the Code of Conduct, Health and Safety, and Academic Integrity.
- Unacceptable behaviour may lead to disciplinary action or expulsion.

#### 9. LIABILITY AND DISCLAIMERS

- The College is not responsible for indirect or consequential losses arising from delays, cancellations, or changes to services.
- It is the student's responsibility to ensure they have adequate technology for online learning.

#### 10. DATA PROTECTION

- The College processes personal data in accordance with its Data Protection Policy.
- Students are informed about the collection and use of data through the Privacy Policy.

#### 11. WEBSITE USE

- Users of the College website agree not to misuse, hack, or engage in unlawful activity.
- Information on the website is provided in good faith but may be subject to change.

#### 12. COMPLAINTS AND APPEALS

- Students may raise concerns through the Complaints and Appeals procedures outlined in relevant college policies.

#### 13. GOVERNING LAW

- These Terms and Conditions are governed by the laws of England and Wales.
- Any disputes are subject to the exclusive jurisdiction of the courts of England.

#### 14. REVIEW

These Terms and Conditions are reviewed annually or as required.

Approved by:

Principal, Oxford College Ltd

Date: 21 May 2025